Providence Creek Academy

BOARD OF DIRECTORS MONTHLY MEETING

June 16, 2014

**Present:** Charlie Wilson, Chris Senato, Chris Craig, Gary Stulir, Robyn Roberts, Shanna Simmens, Audrey Erschen, Marie-Pier Gascon

**Executive Session: 6:00 p.m. Board Room**

Personnel and Student Matters

**Regular Meeting 7:00 p.m. Library**

1. Call to Order, Pledge of Allegiance, Moment of Silence
2. Changes to the Agenda – request a change to the last meeting – request next Board meeting to be changed to July 28, 2014
3. Opportunity to address the Board of Directors – Jim Smith and \_ Cready, pastor Ransome Life Church
4. Approval of the May 2014 Board Meeting Minutes
5. Board Committee Reports – code of conduct committee – met on June 3rd – talked to several students about the idea of detentions for dress code violations – including grades 4-8; talked about the dress code and the fact that it is not addressed consistently by - next meeting is July 14th

Citizens - food service presently we’re at 85% but it will go up after – 91% of our budget, but right now we’re $601,000 under budget. Student support, we’re sitting at 93% slightly higher

1. Reports
   1. Head of School – see submitted report – Jake Erschen did find a few dead spots in our wireless network and he will - Eschool update – received an email this afternoon for all Charter School Board members – Charlotte Danielson – Sarah Koon – presenting about DPAS (teacher evaluation system)
   2. Director of Finance and Personnel – Fiscal year end is coming to a close. System will shut down from June 25th to July 10th.  By July 10th we should be up and running on Fiscal year 2015- $0 balance from Race to the top funds
2. New Business
3. Action Items
4. FY 2014 May Budget – Craig/Stulir
5. DOE Monthly Budget May 2014 – Senato/Craig
6. Rental Contract – Recommends approval of PCA to rent our facilities to Ransome Life Church – Craig/Stulir
7. Student Code of Conduct – Level 3 offense in missing two or more detentions will result in – Senato/Roberts
8. Consolidated Grant – salaries, OECs, special educators, specialist, and remaining –Craig/Senato
9. Student Handbook Revisions –Adding the Craig/Roberts
10. FMLA and Extended Leave –Fourth grade teacher, Ms. Soistman – We cannot guarantee placement in fourth grade again- With a return date of January 5th- Senato/Craig
11. Bonus Criteria Modification – AYP – Ayp results would not be available until August 1st; but incentives need to be paid out – Motion to approve – Wilson/Craig – Discussion ensued
12. Job Description General Utilities Worker – Full time Cafeteria Dishwasher – position specific - no change in the job description – Stulir/Craig
13. Salary Increase for Full-Time employees not covered by approved scale– proposing a 2% increase Craig/Stulir
14. Transportation Department Purchase – Belinda would like to purchase flip down video monitors with a DVD player – each costs $150 – One of the buses already had permission to have one installed and noticed an improvement in - G-rated movies only – Who’s getting the movies? We currently have

Question about having video surveillance on the buses. More expensive to retrofit, than to build it already in. We would have four buses with - Senato/Craig

1. Discussion items
2. ADA, 504 Plan, IDEA Policies and Procedures – Presentation by Marie-Pier Gascon

Form for a 504 plan; Form for anyone needing ADA – Committee would include anyone involved with that student- Looked at various models from other schools and districts- Next step would be to run it by our legal counsel – The committee talked about providing Professional Development to staff in the fall. There was a question about needing additional staff in order to carry out these policies and procedures. Question about the ELL – Is there a test that needs to

1. Looked at Appoquinimink, Smyrna, and Capitol (the total average). PCA is now below 94% of the total average of competitive - Any increase we make will come from our state funding. Right now we have a surplus, so it would be manageable and would not hurt us. Things to consider – our facilities are five years old so there are bound to be repairs that will be needed. We can’t pass a referendum to get more money and when referendums are passed, we get them a year
2. Next Meeting – July 28, 2014 at 7:00pm
3. Adjournment – Stulir/Craig