

PCA Citizens Budget Oversight Committee Meeting Minutes

January 19, 2017

Present: Bill Benz, Lisa Moore, Richard Riggs, Jen Durham, Brandon Paris, Brenda Cowell, Chuck Taylor, Kevin Curry, John Epstein, Amy Santos

- Revenue is 72.11%. We are on track.
- Expenditures: benchmark for December is 50%. Actual expenditures were 52.88% for December. We are 2.88% over target due to a three pay period month (September) and an extra mortgage payment (to ensure timely processing during the holidays).
- The price of adult breakfast will have to be raised from \$2.30 to \$3.47 due to Department of Education requirements.
- Kevin Curry presented data on adult lunches. Participation has increased. Purchases for adult meals are kept separate from funds used for children's meals. Currently waiting for DOE to approve establishment of a separate appropriation for adult meals.
- Draft P-card policy was presented. The Board of Directors will review the draft policy at the next board meeting.

Next meeting: February 16 at 2:00 pm.