

PROVIDENCE CREEK ACADEMY CHARTER SCHOOL

BOARD OVERSIGHT COMMITTEE

Tuesday

February 1, 2017

8:00 P.M.

CORE BUILDING

BOARD ROOM

BOARD OVERSIGHT MEETING MINUTES

1. Call to order: In attendance: Melissa Rhoades, Amy Santos, Charles Taylor, Jennifer Durham, Joan Messick.
2. The Committee requested to review the School Discipline Policy to include entering of information in eSchool and procedures that are followed by the school. All information was entered and accurate. Mrs. Messick, Intervention Specialist, presented instances of behavior and the appropriate consequence to the student. The policies and procedures are being followed per DOE and PCA requirements.

The Committee requested Mrs. Durham, Human Resource and Finance Manager to provide evidence of procedures that management would use in instances of employee violation of policies. Mrs. Durham provided such example to the satisfaction of the committee members.

The Committee requested Mrs. Durham provide evidence that Board Policy was being followed in the purchase of supplies and equipment. Mrs. Durham produced sample requisitions forms and purchase orders with proper signatures and processes.

3. Adjournment