

**PROVIDENCE CREEK ACADEMY
BOARD OF DIRECTORS MONTHLY MEETING
Tuesday, August 28, 2018
6:00 P.M.
Providence Creek Academy Library**

Board Members:

**Melissa Rhoads
Lisa Moore
Elizabeth Columbo-Kutch
Charles Mosher
Christine Chaney**

Administration:

**Denise Stouffer
Audrey Erschen**

Others Present:

**Blayne Salerni
Marge Knorr-Hayden
Hilary Scheiber
Michelle Adams
Tracy Pawlikowski
Courtney Devereaux
Joy Wood
Stephanie Swanson
Amanda Silcox
Colleen Owens
Teresa Craig
Molly Carroll**

Regular Meeting 6:00 P.M. Library

- 1. Call to Order, Pledge of Allegiance, Moment of Silence**
Changes to the Agenda: #8 Executive Session: Motion made by Mrs. Columbo-Kutch and seconded by Ms. Moore. Motion approved. #9 adjournment
- 2. Presentation of Awards:** Certificate presented to Amanda Silcox for the Mentoring Program.
- 3. Public Comment: Opportunity to address the Board of Directors.** Michelle Adams: The school year is going great. Carroll: Shout out to Denise for a good beginning and the PTO for the document cameras.
- 4. Approval of the August Board Meeting Minutes** Mr. Mosher made the motion. Ms. Moore seconded. Motion approved.
- 5. Board Committee Reports**
 - a. CBOC Committee: Human Resources is refining teacher credentials because education level and years of service impact how much the school receives in state funding. Preliminary budget developed on last year's data due to financial statements not being available until August. At this

point in the year, PCA has expended 7.46% of current budget. Board has agreed to move forward with B& I USDA Guaranteed Loan.

6. Reports:

- a. Head of School: The bees have been a problem and admin/maintenance met with a beekeeper. PTO has great events scheduled including the Fall Fest on Oct. 13th.
- b. Principal: PCA has 692 students. There were a few changes made to eSchool to adapt to new students and schedule changes. Victoria Shane joins the special education team as a paraprofessional. Ms. Knorr-Hayden scheduling meetings with new families that have students with an IEP.
- c. Finance Report: See CBOC

7. New Business

- a. **SY2018-2019 July 31, 2018 Budget** Ms. Chaney made the motion and Mr. Mosher seconded. Motion approved.
 - b. **DOE Monthly Budget July 31, 2018:** Ms. Columbo-Kutch made the motion and Mr. Mosher seconded. Motion approved.
 - c. **Revision to the Purchase Order Policy:** Ms. Moore made the motion and Ms. Columbo-Kutch seconded. Motion approved.
 - d. **Revision to school attendance policy:** Ms. Columbo-Kutch made the motion and Ms. Chaney seconded. Motion approved.
 - e. **Revision of Staff Leave Policy:** Ms. Columbo-Kutch made the motion and Ms. Moore seconded. Motion approved.
- 8. Executive Session:** Motion to go into executive session made by Ms. Columbo-Kutch and seconded by Ms. Moore. Motion made to come out of executive session made by Ms. Columbo-Kutch and seconded by Ms. Moore.

Next Board Meeting date/Adjournment – October 23, 2018

Ms. Chaney made the motion. Mrs. Columbo-Kutch seconded. Motion approved.