

104: Board and Administrator Gifts

I. Purpose:

- a. The Board of Directors and Providence Creek Academy employees must follow the Delaware State Public Integrity Commission's guidelines for accepting gifts.

II. Definitions:

- a. Gift: A thing of monetary value given willingly to someone without payment

III. Policy Statement:

- a. Providence Creek Academy's Board of Directors and staff are restricted from accepting other employment, any compensation, gift, payment of expenses, or anything of value if it may result in impaired judgement, preferential treatment, decisions outside official channels; or improper appearance.

IV. Responsibility:

- a. The Head of School must ensure that staff members follow the state guidelines for accepting gifts.
- b. The Board of Directors members must ensure that they are complying with these guidelines as well.

V. Related Policies:

VI. Related Procedures and Documents:

- a. Delaware Gift Laws: <https://depic.delaware.gov/wp-content/uploads/sites/48/2017/02/giftlaws09a.pdf>

Approval and Revision Dates:

APPROVED BY THE BOARD OF DIRECTORS AUGUST 20, 2003

REVISED AND APPROVED BY THE BOARD OF DIRECTORS JULY 23, 2019