

Providence Creek Academy Virtual Learning Program



Mission

The mission of PCA is to provide a safe, nurturing, and diverse campus environment allowing our K – 8 students to learn from experiences beyond the traditional classroom setting. Our students are empowered with opportunities to engage in a number of sports, visual and performing arts, creating connections with our community to provide deeper learning experiences.

Providence Creek Academy

273 W. Duck Creek Rd.

Clayton, DE 19938

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PCA Virtual Program Overview

The mission of Providence Creak Academy (PCA) is to provide a safe, nurturing, and diverse campus environment allowing our K – 8 students to learn from experiences beyond the traditional classroom setting. Our students are empowered with opportunities to engage in a number of sports, visual and performing arts, creating connections with our community to provide deeper learning experiences. Because of the unique nature of both our academic program and stakeholders, PCA conducted a pilot program for virtual learning that included one student day of instruction conducted the week of March 23rd to glean the feedback from our community in order to design a program that would meet the requirements of our educational program as well as our stakeholders.

What we learned from this pilot program was that our distance learning program needed to include:

- opportunities for synchronous and asynchronous learning¹;
- singular sources for all materials required for instruction;
- additional support videos and guides for accessing academic resources;
- technology for students in need;
- special education supports for students with disabilities, and;
- a class schedule for parents and students to meet with teachers for one-to-one and small group assistance.

PCA Virtual Program Definitions

Class

- ▶ A time for children to learn and explore content.
- ▶ A Class is an actual lesson taught by the teacher, which assists our students to learn the material they are to cover in a day and the content for the class.
- ▶ Classes are recorded for children that cannot attend the live class or that need extra review. These recorded classes are placed in Schoology and not publically available.

Platform

- ▶ Every Grade Level will use **one platform** to provide a list of the daily student requirements, including Zoom Classes (live/recorded) and other instructional materials.
- ▶ This information will be placed on:
 - ▶ Teacher Websites (OR)
 - ▶ In Schoology

Attendance

- ▶ Students are required to attend classes.

¹ Synchronous learning is online or distance education that happens in real time. Asynchronous learning occurs through online channels without real-time interaction.

- ▶ A child is in attendance when they attend a class live OR recorded and complete their assignments for that day.
- ▶ There will be daily classes for each instructional day for all core content classes.

Extra Help and Question Time (EHQT)

- ▶ Extra Help and Question Time is a block of a time in the day when our faculty will be available to answer any questions students may have about their assignments for the week.
- ▶ During EHQT Hours, Teachers will respond to parent emails as well.

Calendar Moving Forward

The Board of Directors of Providence Creek Academy approved a revised calendar to make-up the instructional days missed during the two week closure directed by Governor Carney that began on March 16th. PCA's DDOE approved calendar will allow the school to complete the 51 student school days that are left in the SY19/20 school calendar. Teachers will complete their 188 days of employment as a part of this plan. The approved revised calendar includes five (5) built in make-up days, our first virtual pilot day of March 25th, as well as April 15th, 16th, and 17th, and June 5th that cover the 5 instructional days missed as a part of the initial two week closure. Teachers will complete their required days of employment as a part of this plan.

The Board of Directors reserves the right to make changes based on the feedback from our stakeholders. Should the Board of Directors determine it is in the best interest of its students to make additional changes to the school calendar, PCA would communicate these changes in writing to the Department of Education and seek any and all necessary modifications.

Revised Calendar Starting March 9							Original Calendar Starting March 9								
March 2020							March 2020								
Su	Mo	Tu	We	Th	Fr	Sa	Student Days	Su	Mo	Tu	We	Th	Fr	Sa	Student Days
1	2	3	4	5	6	7		1	2	3	4	5	6	7	
8	9	10	11	12	13	14	4	8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	0	15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	1	22	23	24	25	26	27	28	4
29	30	31					2	29	30	31					2
Month Total							7	Month Total							16
April 2020							April 2020								
Su	Mo	Tu	We	Th	Fr	Sa	Student Days	Su	Mo	Tu	We	Th	Fr	Sa	Student Days
			1	2	3	4	3				1	2	3	4	3
5	6	7	8	9	10	11	4	5	6	7	8	9	10	11	4
12	13	14	15	16	17	18	3	12	13	14	15	16	17	18	0
19	20	21	22	23	24	25	5	19	20	21	22	23	24	25	5
26	27	28	29	30			4	26	27	28	29	30			4
Month Total							19	Month Total							16
May 2020							May 2020								
Su	Mo	Tu	We	Th	Fr	Sa	Student Days	Su	Mo	Tu	We	Th	Fr	Sa	Student Days
					1	2	1						1	2	1
3	4	5	6	7	8	9	5	3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5	10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5	17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	4	24	25	26	27	28	29	30	4
31								31							
Month Total							20	Month Total							20
June 2020							June 2020								
Su	Mo	Tu	We	Th	Fr	Sa	Student Days	Su	Mo	Tu	We	Th	Fr	Sa	Student Days
	1	2	3	4	5	6	5		1	2	3	4	5	6	4
7	8	9	10	11	12	13		7	8	9	10	11	12	13	
14	15	16	17	18	19	20		14	15	16	17	18	19	20	
21	22	23	24	25	26	27		21	22	23	24	25	26	27	
28	29	30						28	29	30					
Month Total							5	Month Total							4
Revised Totals							51	Original Totals*							51
*Deducts 5 Excusable Student Days															
School Closed For All Staff, Students, and Teachers															
Professional Development - School Closed for Students Only															
Schools Closed for Teachers and Students - Offices are Open															
First/Last Day of School & First Day New Trimester															
Progress Reports and Report Cards Sent Home															
Grades Due for Progress/Report Cards															
Virtual Day															
School Closed Due to Shutdown															

Class Schedules and Times

Kindergarten and First Grade

Teachers in Kindergarten and First Grade will hold daily classes to review the material for the day and provide morning activities for the students to participate in as a group. These sessions can include story time, sharing time, and activities that are conducted during the normal course of the morning routines. Students are not required to attend these sessions. Kindergarten and First Grade teachers will embed all class activities into their virtual platform following the norms of their typical classroom routines. Kindergarten and First Grade teachers will also hold one 45 minute extra help and question session per day to assist parents and students via live video conference call. Students are not required to attend these sessions.

Second Grade through Fifth Grade

Teachers in Second Grade through Fifth Grade will each hold one live class and one extra help and questions session per day. Students are required to attend live or recorded classes but are not required to attend the extra help and question sessions. Classes will include direct instruction of new content material as well as a review of the daily requirements for students in all core subjects including ELA, Math, Science, and Social Studies.

Sixth Grade through Eighth Grade

Teachers in Sixth Grade through Eighth Grade will each hold one live class and one extra help and questions session per day. Sixth Grade through Eighth Grade students will attend three classes per day to cover the core content for Math, ELA, Social Studies, and Science. Classes will include direct instruction of new content material as well as a review of the daily requirements for students in all core subjects. This schedule is aligned with their current class schedules for classes attended daily as well as core content covered.

Special Subject Classes

Special Subject Classes are required of all students. Special Subjects include art, music, physical & health education, technology, Spanish, and dance. Special Subject classes will be delivered asynchronously. The content for these classes will be available for students to access at a time that works for the student and his/her family. It is suggested that students attend one to two special subject classes per day. Students are required to complete two sessions of Physical Education/Health per week and one course for all other special subjects.

Expectations for Student Learning

PCA will continue to follow the same curricula throughout the virtual program. Students will be expected to complete their coursework in all core subjects, including ELA, Math, Social Studies, and Science, as well as special subjects. Daily student expectations are included in the

Class Schedules and Times Sections of this document. It is the expectation that all PCA students will master grade level standards.

Special Education

PCA will continue to provide the special education supports for all children as outlined in each child's Individualized Education Program using secured and password protected video conferencing tools. The special education team worked during the pilot program to establish procedures and protocols for related services. Utilizing the guidance from the Department of Education and the Delaware Department of Education, PCA will continue to put forward its best effort to provide services to all students with special needs including related services.