

PCA End of the Year FAQ

Athletics Equipment/Uniform Return

Students who still need to turn in athletics equipment/uniforms may do so during our drive-thru locker item pick up (5/19 & 5/20). There will be a drop box located in the drive through line. All equipment/uniforms are to be clean, secured and, labeled at the time of return.

Any students who have left their own personal athletics equipment at school may email Mr. Lightcap at Joseph.lightcap@pca.k12.de.us to set up an individual pick up time.

8th Grade Promotion Ceremony

Promotion Ceremony will be held on June 4th for 8th grade students.

We will be holding a Town Hall Meeting with 8th grade parents and students via Zoom on May 12th, 2020 at 7:00pm to discuss the event. The invitation to our Zoom Town Hall Meeting will be sent out this week by 8th grade teachers. Please email Maurya Muldoon at Maurya.Muldoon@pca.k12.de.us if you are the parent of an 8th grade student and did not receive an invitation to the Zoom Meeting.

Athletic Banquet and 8th Grade Formal

We will look to the possibility of rescheduling the banquet and formal, once the Delaware State of Emergency restrictions are lifted

Field Trip/Activity Refunds

If you paid money for a field trip or activity that did not occur, please fill out a refund form located [HERE](#) or by copy/pasting <https://forms.gle/37eaZ4hH3k985Lto7> into your browser.

Summer Camp

We will be making an announcement about Summer Camp on or before June 1, 2020. We are still accepting enrollments but will not deposit any new checks until after a decision is made. Anyone wishing to withdraw their children from camp and seek a refund should complete a refund form located [HERE](#) or by copy/pasting <https://forms.gle/37eaZ4hH3k985Lto7> into your browser. If we are unable to hold summer camp, you will receive a refund.

Yearbooks

Parents will be notified when yearbooks arrive. They are expected to be shipped on May 22nd and we hope they arrive within a week of this date. A notification will be sent out when they arrive along with how the books will be distributed.

Child Find

Our team is planning to conduct Child Find in July. We will be reaching out to our families in June.

Grades/Promotion/Retention

While we have changed how we will grade the third trimester to include 50% participation and 50% summative grades that will equate to a Pass/Fail, promotion and retention will still be based on the student's final overall grade. Please communicate with your child's teacher about any concerns relating to promotion/retention, or grades. You can also seek guidance about our grading process by emailing Amanda Silcox at amanda.silcox@pca.k12.de.us.

Summer School and Remedial Summer Programs including ESY

We will be waiting until June 1st at the latest, to make an announcement about how we will be conducting summer programming in hopes that the Delaware State of Emergency Restrictions will be lifted. Should you have any more questions about summer programming, please email Sean Todd at Sean.Todd@pca.k12.de.us.

Teacher Appreciation Week

While our PTO has continued its annual tradition of celebrating our faculty, I am encouraging all parents and teachers to send each teacher the gift of kindness. An email from a child and parent expressing a kind word is one of the best gifts a teacher can receive. I hope to provide something more substantive when we can all gather together again.

PTO Quarter Auction

The PTO plans to reschedule the quarter auction. They will determine a date after the Delaware State of Emergency restrictions are lifted.

Locker Clean Out

We are excited to announce that student locker items have been bagged and will be ready for drive-thru pick up beginning May 19th. **We ask that you drive-thru campus to pick up your child(ren)'s items at some point during the one-hour time slot listed below.**

If you cannot come at this time, there are two flexible evening times on 5/19 and 5/20 from 5.00pm-7.30pm to accommodate you.

Pick up times are as follows:

Last Name Begins with Letter	Date	Time
A	May 19 th 2020	8.00am
B	May 19 th 2020	9.00am
C	May 19 th 2020	10.00am
D & E	May 19 th 2020	11.00am
F & G	May 19 th 2020	12.00pm
H	May 19 th 2020	2.00pm
I, J, K	May 19 th 2020	3.00pm

FLEX TIME	May 19 th 2020	5.00pm-7.30pm
L	May 20 th 2020	8.00am
M	May 20 th 2020	9.00am
N, O, P	May 20 th 2020	10.00am
Q & R	May 20 th 2020	11.00am
S	May 20 th 2020	12.00pm
T, U, V	May 20 th 2020	2.00pm
W, X, Y, Z	May 20 th 2020	3.00pm
FLEX TIME	May 20 th 2020	5.00pm-7.30pm

*If you have children with different last names you can pick up during either time slot.

**Medicine pick-up will also be available.

Process to Follow For Drive-Thru Pick Up:

1. Follow the normal route towards the parking lot area.
2. Enter the road that leads to the lower school playground area, at the back of the school, to the cafeteria.
3. Please remain in your car and a staff member will greet you to get your information.
4. Pop the trunk/hatch to have items placed in the car.
 - a. If popping/hatch is NOT possible, bags will be placed by the driver's side door, for parent retrieval.
 - b. Parents should ONLY get out of the car once the staff person is 6 ft away from the car.
 - c. We ask all parents getting out of cars to wear masks.
5. For your health and safety, staff will be wearing masks and gloves when placing items in your vehicle.
6. We ask that all parents and children follow the guidelines of the Delaware State of Emergency and CDC when coming to campus.



Should you need any assistance, please contact Joanna.Zachos@PCA.k12.de.us.