

**Providence Creek Academy Charter School
Board of Directors Monthly Meeting
December 16^h, 2021
6:00 P.M.
Providence Creek Academy Board of Directors Room**

Regular Meeting 6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance, Moment of Silence**
3. **Public Comment**-Opportunity to address the Board of Directors- There was no public comment at this time
4. **Changes made to the agenda:** Allow Ms. Silcox to present Benchmark Data before the Board Committee Reports and "G" has a change in date and location. Dr. Adrian Peoples made a motion to approve and it was 2nd by Mr. Joseph Rogerson
5. **Approval of the November 18, 2021 Board Meeting Minutes**-Motion to approve was made by Mr. Chuck Mosher and 2nd motion made by Dr. Adrian Peoples; Ms. Lisa Moore and Ms. Elizabeth Colombo Kutch abstained
6. **Ms. Amanda Silcox** presented Benchmark Data for early literacy/reading and math
7. **Board Committee Reports:**
 - a. CBOC Committee- Mr. Chuck Mosher presented
 - b. Website Committee- Ms. Denise Stouffer presented
 - c. Expansion Committee- Mr. Chuck Mosher presented
8. **Reports:**
 - a. Head of School Report- the following topics were discussed: covid testing to stay; choral concert logistics; cheer camp changes and USDA recommendation
9. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (1) and (2) Providence Creek Academy Board will call for an executive session closed to the public pursuant to subsections (c) and (e) of this section, to discuss personnel matters in which the names, competency and abilities of individual employees are discussed.*- Ms. Elizabeth Colombo Kutch made a motion to enter ex session and Dr. Adrian Peoples 2nd the motion- Ms. Lisa Moore made a motion to exit ex session and Mr. Joseph Rogerson 2nd the motion to exit ex session
10. **New Business:**
 - a. Action Item: The Board will determine if it wishes to approve the SY2021/2022 November Budget- Dr. Adrian Peoples made the motion and Mr. Chuck Mosher made the 2nd motion. The Motion was approved.
 - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly November 2021 Budget.- Mr. Joseph Rogerson made the 1st motion

and Ms. Elizabeth Colombo Kutch made the 2nd motion. The Motion was approved.

- c. Action Item: The Board will determine if it wishes to approve a minor modification to expand enrollment over a five (5) year period by 100 students or 14%. - Ms. Lisa Moore made the 1st motion and Dr. Adrian Peoples made the 2nd motion. The Motion was approved.
- d. Action Item: The Board will determine if it wishes to approve the Expansion Committee's recommendation to request proposals for architectural services for the potential expansion to the Upper School and Lower School, including six (6) classrooms in the Upper School and enclosing the pavilion in the Lower School.- Mr. Joseph Rogerson made the 1st motion and Ms. Lisa Moore made the 2nd motion. The Motion was approved.
- e. Action Item: The Board will determine if it wishes to approve the Expansion Committee's recommendation to hire an independent contractor to assist with the creation of Requests for Proposals (RFPs) and provide guidance and oversight to the expansion process.- Dr. Adrian Peoples made the 1st motion and Ms. Lisa Moore made the 2nd motion. The Motion was approved.
- f. Action Item: The Board will determine if it wishes to approve the expenses for the installation of fuel tanks at the PCA Bus Lot including bollards and electric.- Mr. Chuck Mosher made the 1st motion and Dr. Adrian Peoples made the 2nd motion. The Motion was approved.
- g. Action Item: The Board will determine if it wishes to approve the Competition Cheer Team competition at Rumble in the Jungle Cheer Competition in Baltimore, MD on January 23, 2022.- Changes made to the date January 29, 2022 and location will be Lancaster, PA- Mr. Joe Rogerson made the 1st motion and Mr. Chuck Mosher made the 2nd motion. The Motion was approved.
- h. Action Item: The Board will determine if it wishes to approve the Café USDA Civil Rights Complaint Policy and Procedures- Dr. Adrian Peoples made the motion and Mr. Chuck Mosher made the 2nd motion. The motion was approved.
- i. Action Item: The Board will determine if it wishes to approve the hire of Kari Dennison as a Full-Time Paraprofessional. This is a temporary full-time position for the remainder of the SY21/22.- Ms. Elizabeth Colombo Kutch made the 1st motion and Mrs. Lisa Moore made the 2nd motion. The motion was approved.
- j. Action Item: The Board will determine if it wishes to approve the hire of Tabitha Dziubibsky as a Teacher Resident.- Dr. Adrian Peoples made the 1st motion and Ms. Elizabeth Colombo Kutch made the 2nd motion. The Motion was approved.
- k. Action Item: The Board will determine if it wishes to approve the hire of Julianna Hitchens as a Teacher Resident.- Mr. Joseph Rogerson made the 1st

motion and Mr. Chuck Mosher made the 2nd motion. The Motion was approved.

- l. Action Item: The Board will determine if it wishes to approve the hire of Ashlyn Tressler as a Teacher Resident.- Mr. Joseph Rogerson made the motion and Mr. Chuck Mosher made the 2nd motion. The Motion was approved.
- m. Action Item: The Board will determine if it wishes to approve the resignation of Christopher Rendina.- Mr. Chuck Mosher made the 1st motion and Ms. Lisa Moore made the 2nd motion. The Motion was approved.

11. **Old Business:** None

12. **Adjournment:** Next Board Meeting is Monday January 31, 2022 at 6:00 PM.- Dr. Adrian Peoples made the motion and Mr. Chuck Mosher made the 2nd motion. The Motion to adjourn was approved.

Note:

Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.